



**Alpha Delta Chapter  
Epsilon Sigma Phi Board Meeting via Polycom  
April 29, 2009 1:30 – 2:45  
Minutes - DRAFT**

**Members Present:** Brenda Rogers, John Lilly, Kathleen Ruppert, David Griffis, Dan Culbert, Marcus Boston, Lisa Leslie, Jane Corless, Terry DelValle, Mary Chernesky

The meeting was called to order at 1:40 PM eastern time by President, Brenda Rogers.

**Minutes:**

Action Item:

The motion to accept the minutes of August 11, 2008 as corrected was made by David Griffis, second by Mary Chernesky was **approved**.

The motion to accept the minutes of January 16, 2009 as corrected was made by Dan Culbert, second by Jane Corless was **approved**.

**Treasurers Report**

Brenda Rogers read the report submitted by Treasurer Lori Wiggins.

Balance as of 4/27/09 Checking Account \$5562.72

Balance as of 3/31/09 Savings Account \$2149.92

Two Year Certificate of Deposit – matures 6/6/09 \$5787.30

Six Month Certificate of Deposit – matures 6/6/09 \$2954.65

Action Item:

A motion to allow the Chapter Officers to shop rates for Certificates of Deposits and decide appropriate investment was made by Jane Corless, second by Terry DelValle, was **approved**.

**EPAF Report**

Lisa Leslie reported on the pending schedule changes for the 2009 conference. Symposium sessions will begin at 2 PM on Monday and will also be held Thursday Morning. The conference will end with Administrative Session as a luncheon. Additional proposed changes include a combined luncheon for Retirees and Friends of Extension. Members are asked to be flexible with the changes which are being made to reduce costs. Presidents and Presidents Elect will vote on the agenda as soon as it is ready for review.

**Committee Reports**

**Awards** – Mary Keith submitted a report stating that award information had been distributed to members and that reminders had been made.

National Award applications submitted from the Chapter include 4 nominations. Two applications were incomplete and one was a duplicate award making the candidate ineligible.

**Global Relations** – no report

**Membership Recruitment & Retention** – Ray Mobley submitted a report indicating we had 92 active member and 126 life members.

**Retirees** – Mary Chernesky reported of a pending meeting for retirees to be held at Citra and her challenges to get contact information for retirees.

**EPAF Memorial Service** report submitted by Robert Halman

Sidney Marshall 07/08, George Freeman 12/08, Frank Martin 03/09, Larry Conner 03/09. Jim Watson former CED in Duval County was mentioned by Terry DelValle who will seek the information needed and provide it to Robert.

**Public Issues** Lisa Leslie reported that Public Issues Leadership Development Conference P.I.L.D. is this week April 27-29, 2009. The Florida delegation includes: Samantha Kennedy, Doug Mayo, Teresa Olczyk, Sheila Dunning, Pat Hogue, and Dianne Douglas. The Dean's office provided \$2000 to support travel expense for the conference.

**Nominating Committee** Report given by Lisa Leslie as Chairman. Lisa shared that the District Directors serve as the committee members. Positions that need to be filled include Chaplain which is a rotating position who will serve as Chaplain, Analyst, Secretary, President Elect, President, and Past President. The person elected will serve on the 2014 EPAF board as the ESP representative but will not be on the EPAF rotating officer cycle. District Directors need to be elected from the Northwest, South Central and South Districts for a two year term. Dan Culbert has been nominated for the South District Director position.

**Annual Report** in the absence of Christa Kirby, Brenda Rogers brought forward for discussion the idea of posting the annual report on the Chapter website rather than printing or creating disc files to save costs. SharePoint was also suggested for consideration. There was some discussion regarding how Life Member retirees, who do not have SharePoint & some don't even have or use computers, would access the annual report. No decision or recommendation was made.

**Constitution and Bylaws** Brent Broaddus reported that no items had been brought forward.

**Abstracts** Lisa Leslie reported that details would be provided very soon.

**Website** Dan Culbert suggested that past and future Memorial Programs be added to the website. Consensus was to provide Dan with as much information as possible.

**Audit** Committee Jane Corless announced the audit would be completed at EPAF 2009.

### **Old Business**

**Joint Council of Extension Professionals (JCEP)** annual meeting was reported on by President Elect John Lilly. John reported that the meeting included workshops and business meeting. The message delivered by John included comments regarding the new logos and the need for Chapter websites to be updated. Members need to apply for scholarships and awards. National is creating a marketing piece “10 Reasons to join ESP” John also mentioned that many states are now allowing faculty with 3 years tenure to join Chapters. After discussion the Constitution & Bylaws committee will review bylaws and bring a recommendation for changes allowing a change in membership requirements for discussion at the annual membership meeting.

**National Meeting** – will be held in Fargo, North Dakota September, 2009. Brenda Rogers is planning to attend.

**Future Board of Directors Meeting** – Due to the addition of Professional Development to the EPAF Conference, changes need to be made to the traditional schedule.

Preconference association board meetings will have to be held in the morning on Monday rather than the afternoon. After discussion the Board decided to hold the preconference board meeting via polycom on Thursday, August 20, 2009 at 1:30 or 3:30 PM the week prior to EPAF and not have an onsite board meeting. Brenda will poll the Board members for preferred time.

### **District Director Reports**

**NW District** – Marcus Boston reported the pending retirement of Larry Halsey, CED in Jefferson County and the appointment of John Lilly as Interim Director.

**NE District** Terry DelValle reported there is not much activity in the district in relation to personnel. There are a couple of grant positions being advertised.

**Central District** – David Griffis reported “quiet” in the district awaiting budget outcomes in the state legislature and in county governments.

**South Central** – David Shibles no report

**South** – Pat Miller provided a report to be shared in his absence. New hire Mary McCready, FYN Courtesy Agent. Departure, Jason Osborne Tropical Fruit Agent. 3 vacancies in district and provided names of potential members.

**State** – Kathleen Ruppert reported little change on the State positions. Kathleen encouraged developing a “Friends of ESP” type program where supporters can contribute financially to the organization without membership. Brenda will ask ESP Foundation Chair Marjorie Moore to have her committee investigate and bring a recommendation for consideration at the August meeting. Kathleen also suggested that a SHARE designated account be used so that contributions have tax benefits.

**Items from the floor-**

- 1) Review of process for changing requirements of membership eligibility.
- 2) Concerns about lower than expected income for ESP Alpha Delta this year and stressed need to stay within budget on all expenditures.
- 3) Florida Association of Counties – June 23-26 in Marco Island

Motion to Adjourn made by Kathleen Ruppert, seconded by Terry DelValle, **motion passed**.

Minutes prepared by Brenda Rogers for Joan Bradshaw

**Dates to Remember**

June 23 -26, 2009 – Florida Association of Counties – Marco Island  
August 20, 2009 at 2PM EST - ESP Board of Directors Polycom  
August 31- September 3, 2009 - EPAF, Orlando  
September 13-16, 2009 - National ESP Meeting, Fargo, North Dakota

Minutes (**pending**) Approval: \_\_\_\_\_.