



**Epsilon Sigma Phi Alpha Delta Chapter
Board Meeting Minutes
Buena Vista Hotel, Orlando, FI
Monday, August 11, 2008**

Attendance: Mary Keith, Lisa Leslie, Brenda Rogers, Robert Halman, Linda Cook, Kathleen Ruppert, Lori Wiggins, Mike McKinney, Joan Bradshaw, Pat Miller, Pete Vergot, Dan Culbert, and John Lilly

The board meeting was called to order by Madam President Lisa Leslie, at 3:41pm.

Minutes of Previous Board Meeting - John Lilly

Minutes of 7/11/08, Board of Directors meeting were distributed. Brenda made the motion to accept the minutes, and Lori seconded.

Treasurer's Report and Budget - Lori Wiggins

We had 109 renewals at \$60, seven new members at \$70, one transfer at \$40, and seven new life members. We did very well getting contributions from the high five and ten campaign. Letters were sent to retirees, and they responded very well with contributions. Lori asked everyone to check the membership list for corrections. Mike moved to accept the report and Pat seconded.

Linda Cook - National Executive Director

Linda thanked everyone for their help. She reported that a new logo will be coming out soon and she will be sending out the new template for it.

Finance/Audit Committee Appointed - Lisa Leslie

Jane Allen will give a report at the membership meeting.

Report from EPAF Board - Brenda Rogers Lisa Leslie

Lisa requested to not ask for anything, the budget is tight. The EPAF budget is balanced to the penny. Brenda reported that if you don't buy anything at the auction, that you may donate money. There are 32 items up for auction and ESP would get at least \$1000.00, from the auction. She also reported there are 261 people registered for EPAF. She also reported that we need four volunteers to stand at the door to take tickets for the Friends of Extension Luncheon. Brenda agreed to get the four people to take tickets.

Lisa indicated that the Association of Counties meeting will be at Marco Island the week of June 23. The Farm Bureau appreciation dinner will be in Okeechobee County next year. Lisa also indicated that on Thursday morning if you do not turn in your meal ticket, you will be charged for that meal ticket.

New Business

Budget – Lori reported that ESP paid \$500.00 for the Friends of Extension Recipients. Next year we will pay \$200.00. Lori indicated instead of sending two officers to PILD, we will be sending one to help cut cost; the president elect will attend JCEP.

Mary reported that she purchased plaques for ESP Awards for a cost of \$238.00, plus shipping and handling. Mike indicated that the Life Members Committee would like to keep newsletter, but someone will have to do send them out. Lori indicated that her office will handle the newsletter and will post it on the ESP website.

Contributions from State Faculty & Other Non-members – Kathleen Ruppert

Kathleen reported that many people on campus think ESP is only for county faculty. ESP needs to do a better job promoting the organization for the specialist. They need to know what the benefits are when joining ESP. Mike indicated that the Dean will have to promote ESP. Mike also indicated that out 133 specialists less than 10% are members. Mary reported that she will look into sending the award information out in the “IFAS All” email distribution list next year. Brenda stated that we will discuss this issue at our December board meeting.

District Director Report Forms/Role of District Directors

Lisa indicated that we need to get the District Directors more involved. We need to know their roles, and work more with the membership & recruitment committee. Mike indicated that the District Directors need to be put on the agenda at District Meetings.

Committee Reports

Awards: Mary Keith reported that ESP gave only one scholarship. She also put together a scholarship form that will be used next year. Members will have to complete this form before receiving a scholarship. Joan suggested that all scholarship dollars be spent by the next fiscal budget year.

Annual Report: Paula Davis, no report.

EPAF Memorial Service: Joan indicated that she will recognize seven former colleagues. She made 350 memorial booklets.

Membership Recruitment & Retention: Joan thanked Lori Wiggins for helping her compile the membership list. Joan sent out information for high five and ten. She also indicated that we had 127 renewals and she is ready to conduct the initiation ceremony. John Lilly will work with Ray Mobley on membership recruitment next year.

Nominating Committee: No Report

Public Issues: Robert indicated that they went to Arrington Va. for the PILD Conference April 4, 2008. The conference was very successful.

Global Relations: Dr. Vergot indicated that he has sent out training proposals. He also indicated that he doesn't have much in his budget due to budget cuts.

Web Maintenance: Dan has made some changes to the web site. Dan asks for suggestions and ideals.

Resource Development: No Report

Audit: No report

District Directors Reports: No report

Upcoming Professional Development Opportunities:

- 2009 JCEP Conference, Feb 10 – 12, Orlando
- 2009 PILD Conference, April 27- 29, Arlington, VA
- 2009 ESP National Conference, Sept. 13 – 16, Fargo North Dakota

Meeting was adjourned at 4:50 pm.

Respectfully Submitted by:

John Lilly, ESP, Alpha Delta Chapter Secretary

Minutes Approved: April 28, 2009